

VEHICLE INFORMATION

Purchasing a vehicle from SOFA member

1. Proceed to the insurance company to purchase liability insurance
2. **Both Seller and Buyer** are to report to the Vehicle Registration Section, PMO
3. Proceed to the Land & Transportation Office
4. Return to the Vehicle Registration Section within five working days with all documents.

Purchasing a vehicle from Japanese source

If the vehicle is de-registered (has no plates) bring:

Title and Bill of Sale (Joto-sho) from car dealer

JCI and Liability Insurance

ID and valid USFJ driver's license to the Vehicle Registration Section, PMO.

1. Proceed to the Zama City Office for temporary license plates.
2. Proceed to any AAFES Garage to obtain mechanical inspection.
3. Proceed to the Land & Transportation Office.
4. Return to the Vehicle Registration Section within five working days with all documents.

If the vehicle's registration is still valid (It has JP plates) bring:

Title and Bill of Sale (Joto-sho), Power of Attorney (Inin-jo) and Seal Certificate (Inkan-shoumei) from car dealer / individual JCI and Liability Insurance ID and valid USFJ driver's license to the Vehicle Registration Section, PMO.

1. Proceed to the Land & Transportation Office.
2. Return to the Vehicle Registration Section within five working days with all documents.

IMPORTING

Importing a vehicle from the States: Proceed to the Vehicle Registration Section with Stateside certificate

TRANSFER & SELLING

Transfer or selling a vehicle to SOFA member, both Seller and Buyer are to report to the Vehicle Registration Section. (Buyer needs to buy liability insurance beforehand) Selling POV to a resident of Japan, except a Duty free imported vehicle (E-plated vehicle)

1. Report the Vehicle Registration Section with:
2. USAG-J Form or receipt from purchaser
3. License plates and stickers.
4. Proceed to the Land & Transportation Office.
5. Return to the Vehicle Registration Section within five working days with all documents.
6. Proceed to the insurance company to collect unused portion of any insurance.

INSPECTION

Re-inspection Procedures (including Motorcycles)

1. Proceed to any AAFES Garage to obtain mechanical inspection.
2. Proceed to the Military Police Station to obtain appearance inspection.
3. Proceed to the insurance company and obtain new JCI.
4. Proceed to the Land & Transportation Office with your vehicle.
5. Return to the Vehicle Registration Office with all documents.

Note: The re-inspection can be accomplished as early as thirty (30) days prior to the expiration date of Japanese Inspection Decal (JID).

PMO LOCATION & OFFICE HOURS

Vehicle Registration Office
BLDG #227 North Camp Zama
263-4337/3732

MON, WED-FRI
800-1000 1300-1600
TUES
800-1000 1300-1600

Pass Office
BLDG #160 South Camp Zama
263-4697/2779/2776

MON, WED-FRI
800-1000 1300-1500
SAT
0800-1130